



**The Third Sunday after Epiphany
The Annual Meeting
January 25, 2026**

9:00 am

Holy Eucharist

St. Luke's Episcopal Church

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www.stlukesfairport.org | social media: @stlukesfairport

The Rev. Kenneth R. Pepin, Rector

The Rev. Richard Krapf, Deacon

Our Vision Statement

We are an open, Christ-centered community, caring for each other, and doing God's work in the world.

The office is open Tuesday, Wednesday and Friday 9AM-1PM and on Thursday 3-5PM

To use the hearing loop: Sit closer to the middle of the room, switch to the "T" setting on your hearing aid, then manually adjust your volume.



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Annual Meeting Agenda—January 25, 2026

ANNUAL MEETING AGENDA JANUARY 25, 2026

- Gathering hymn
- Declaration of the Annual Meeting in Session - Ken
- Appointment of clerk and tellers
- Vote to accept the agenda as written
- Liturgy of the Word Readings, Gospel, Sermon
- Nominations for Vestry
 - 1. Warden: Susan Palomaki
 - 2. Vestry Members: Vic Bridges, Mary Eberhardt, Dave Grantham- returning
Open to nominations on the floor
Election (if no nominations from the floor are offered then a vote for acclimation for the entire slate is called for)
 - 3. Nomination for Delegates to the Convention
Sharon Scott, Tom Marullo, and Vic Bridges , alt- Susan Palomaki
Election
 - 4. Nomination Audit Committee -Karen Keegan, Mery Pepin, Georgiana Prince
Nominations taken from the floor
Motion to close nominations
- Presentation and vote to accept the Minutes from the 2025 Annual Meeting
- Wardens Reflections
- Resolutions
- Commission Team Reports
- Review of the 2025 budget and presentation of the 2026 budget - Tom Marullo
- Liturgy
- Remembrances & Recognitions - Ken
- Closing Prayer
- Vote to adjourn the annual meeting
- Gather for brunch

BYLAWS

Resolved, That the Annual Meeting of St. Luke's Episcopal Church meeting in regular session on January 1999 adopt the following as the bylaws of the Parish:

BYLAWS OF ST. LUKE'S EPISCOPAL CHURCH FAIRPORT, NY

I. Purpose:

The purpose of these bylaws is to enable the people and vestry of St. Luke's Episcopal Church to pursue their mission and ministry as described in the St. Luke's vision statement.

II. Annual Meeting Agenda:

The Agenda shall include:

- The election of vestry, wardens, and delegates, as prescribed by canons;
- The presentation and discussion of such reports, including the annual budget, as determined by the Vestry

III. Terms of Office (See Diocesan Canon 17, Section 2 & 3):

Vestry (7 members)

Vestry members are elected for a three-year term. Vestry members may serve no more than two consecutive full terms.

Wardens (2 wardens)

Wardens are elected for a two-year term. Wardens may serve no more than two full consecutive terms. Wardens may be elected from among current or retiring vestry members.

Endowment Committee

Members of the endowment committee shall consist of four members—appointed by the vestry—plus a Vestry liaison. Members will serve three-year rotating terms. They may succeed themselves at the discretion of the vestry.

IV. Local Vestry Duties not specified in Diocesan Canon 17.3.(i)(1)

Endowments and Memorial Funds

As prescribed by diocesan Canon 17 the vestry shall direct the investment and use of parish endowments and memorials. The vestry may delegate custodial duties, to include management and administration of the fund, to an appointed endowment committee.

ANNUAL MEETING MINUTES FROM JANUARY 19, 2025

The annual meeting was held during the H.E. Sunday service. The annual meeting was declared in session at 10:06 am by the Rev. Ken Pepin. The wardens appointed a clerk (Gary Gocek) and tellers (Georgiana Prince, Jean Keplinger).

Marti St. George moved to accept the agenda, seconded by Sherry Ralston, accepted by the congregation. The need for a parliamentarian was superseded by the pre-publication of the agenda and its acceptance. H.E. proceeded.

Following the sermon by Deacon Richard Krapf:

Sherry Ralston was nominated for election to the position of warden with a term of two years. No other nominations were proposed. George Wolf moved to close the nominations, seconded by Gail Murray, accepted by the congregation. The clerk cast one vote to elect Sherry as warden.

Sharon Scott and Karen Keegan were nominated for election to the vestry with a term of three years. No other nominations were proposed. A motion to close the nominations was moved, seconded and accepted. The clerk cast one vote to elect Sharon and Karen to the vestry.

Tom Marullo, Sharon Scott and Vic Bridges were nominated for election as delegates to the diocesan convention, and Susan Palomaki was nominated for election as an alternate delegate to the diocesan convention, with a term of one year. No other nominations were proposed. A motion to close the nominations was moved, seconded and accepted. The clerk cast one vote to elect Tom, Sharon, Vic and Susan to the positions of delegate or alternate delegate to the diocesan convention.

Mery Pepin, Karen Keegan and Georgiana Prince were nominated for appointment to the Audit Committee. No other nominations were proposed. A motion to close the nominations was moved, seconded and accepted. The clerk cast one vote to elect Mery, Karen and Georgiana to positions on the Audit Committee.

Here is the membership of the vestry (with term expiration dates) as of this election:

Rector, Pat Knapp (warden, 2026), Sherry Ralston (warden, 2027), Rich Allen (2026), Sharon Scott (2028), Karen Keegan (2028), Dave Grantham (2026), Sue Prener (2027), Chris Veronda (2027), Patti Winn (2026). See below for a resolution to reduce the number of regular vestry members from nine to seven.

Marti moved to accept the minutes of the 2024 annual meeting as included in the 2025 document, seconded by Dave Crocker, accepted by the congregation.

The wardens reflected on the last year. There were facility, budget and other difficulties but we all worked to have a successful year. A new admin was hired. A Lily grant application was submitted to support Ken's upcoming sabbatical, but the application was rejected. With the help of the generosity of others, Ken will go on sabbatical July-September. Parishioners should consider how we address the aging of our congregation.

The rector reflected on the last year. Ken emphasized tenacity and spirit. Ken hopes we all experience God's spirit among us. This is hard at times, but many other Christian churches are experiencing difficulties. Ken was especially thankful of the wardens for

Minutes for the Annual Meeting January 19, 2025

their thoughtful ideas and hard work in implementing them.

Ken brought attention to the commission reports in the document. There were no questions from the congregation.

A resolution was presented to reduce the size of the vestry from eleven to nine by eliminating two regular vestry positions. In order to enact this change, the resolution needs to pass in two consecutive years. The resolution passed last year. Dave Grantham moved to accept the resolution, seconded by Sherry Ralston, approved by the congregation. The clerk was also asked to submit one vote, again approved. The bylaws are therefore changed. See above for the vestry membership as elected this day.

Tom Marullo presented the treasurer's report for 2024 (included in the document). We started with a deficit budget, but through the generosity of the congregation, the budget was balanced at the end of 2024.

Tom presented the 2025 budget (included in the document). Compared to 2024, the staff will receive a 4% salary increase, and the diocesan apportionment will increase by 5%. There is a budget deficit of \$5,643. The vestry approved the budget on January 14. There were no questions from the congregation.

Tom noted that St. Luke's received a donation from the estate of a former parishioner who had recently passed away, and that parishioners should consider legacy giving.

Ken offered a prayer for parishioners who passed away since the last annual meeting: Sally Hurlbut, Mavis Rossborough, Jeremy Thayer, Ruth Yeaton.

The wardens thanked everyone who volunteered for all the many activities of 2024. Sharon Scott was thanked for her service as warden. Mart St. George, Gary Gocek, Karen Keegan and Brian Bacon were thanked for their service as vestry members.

Ken thanked the staff: Alexandra Hine (music director), Val Jutsum (administrative assistant), Richard Krapf (deacon). The wardens thanked Ken for his service and leadership.

Mary Ann Cady moved to adjourn the meeting, seconded by Susan Palomaki, approved by the congregation.

Submitted by Gary Gocek.

RECTOR'S REPORT: THE STATE OF THE CHURCH

Annual Report

We approach the year ahead with a tremendous sense of gratitude for the work and the experience of being the church on the hill, with hearts singing up a storm and proclaiming the life and teachings of Jesus not only in word but also by our actions.

For those visiting us this past year, words like friendly, hospitable, caring, beautiful, touching, meaningful, and surprised that we were here. What a hidden gem.

As an Episcopal church, we are steeped in liturgical and ecclesial tradition, yet open to God's Spirit, especially in the areas of hospitality and welcome. All are welcome. Not just those with whom we agree or who agree with us. But everybody is called to be a community in Christ. To live out the covenantal statement that we respect the dignity of every human being. This may seem like an "of course" statement that is easy to attain, yet in practice, we become aware of how really challenging it can be.

It is my hope that this year at St Luke's we focus on the concept of building "Christian community". In other words, focusing on what it means to love by following the examples set by Jesus. In a sense, it will mean planting seeds by creating small social circles of friends who would gather at least once per month to share about life and faith. It could happen over a meal, a tea, a beer or just a comfortable spot in your home or elsewhere. The church has plenty of room for such small group gatherings. The only agenda would be to build a sense of Christian Community. If you are a person who likes to take on projects alone, then by all means go for it. If, on the other hand, you feel it would be better to work with one or two others to set up your group than gather to set out your plan.

Sometimes the Holy Spirit nudges us in a direction, and we try something, and at the first hint of failure, we bail on the idea. I am wondering if we would give ourselves and the Holy Spirit a little more latitude to see an idea develop.

Here is an example of how such a group might develop.

Invitation: Gather with two or three others to plan your introductory session. Be clear with participants what is the goal. Building Christian community. All are welcome. They do not have to be Episcopalian or even church-going. Decide with your participants your monthly gathering, expectations, etc. Be willing to share progress and development of said groups.

What might it be like if St Luke's began to be known as the church that builds community?

Let us embark on a new year open to new possibilities and being church!

Ken

Report of the Wardens

REPORT FROM THE WARDENS

REPORT ON 2025 FROM THE WARDENS

The following is a synopsis of what we have initiated or accomplished in 2025. Added to the various reports within this document you will see we have been a very busy St. Luke's.

Early in the year Vestry discussed honoring our many volunteers, including those individuals who quietly go about St. Luke's doing the things necessary to keep the church running, the members happy, fulfilling our mission statement. The congregation was asked to submit names of those they felt worthy of recognition. Wooden leaves were created by Dave Grantham. Names of honorees were painted on them, and they were hung on the Gratefulness Tree, the dogwood in the circle at the church entrance. It was blessed in early June and is a reminder of how grateful we are for the presence of each other. The names of honorees and the purpose of the tree were framed and hung in the Great Hall.

Susan and David Prener introduced and chaired the successful Immigration Event held on May 31 within the Church. The Right Reverend Bishop Kara Wagner Sherer fully supported this outreach event and acted as moderator. It was an educational and informational project much needed in 2025, and it brought in non-church members.

Gary Gocek and Music Director Alex Hine along with the choir and others planned and executed several church concerts that were open to the public. These were events that encouraged guests.

The Vestry Retreat was held May 23-24 at Church of the Good Shepherd in Webster. It began with a pot-tuck dinner on Friday night, discussion, and compline. We re-grouped on Saturday for breakfast, exercise, discussion groups, mandalas and lunch followed by Holy Communion.

Verizon was back on our agenda regarding a wireless telecommunication facility they want to erect on church property. It was approved by the church and the town in 2017, but Verizon did not proceed with construction. Verizon has had to reapply to the town for a Special Use Permit due to permit expiration. Once approved, this project will mean \$4250. per year as rent to the church. The facility is an antenna on top of a wooden utility pole that will be located on the east side of the parking lot. It will enhance telecommunication on the hill, to the neighbors and to a larger area beyond. Hopefully the Permit will be given to Verizon by the annual meeting. Chris Veronda has been faithfully bird-dogging this project throughout.

There were numerous property issues that we pray are finally solved. Dave Grantham, Jeff Lettenberger, Chris Veronda, David Prener, Father Ken and others have been diligent in their efforts to correct building issues. Contracts to Gutter King, Upstate Roofing, and Elmer Davis for roof repairs and gutter replacement were let. Perfection Cleaning has a contract for weekly cleaning of main floor and now monthly cleaning of downstairs. The windows are cleaned professionally for

Report of the Wardens

safety reasons. The lawn mowing is done by Buckley Enterprises and the plowing by Brockman. We need someone to shovel the walk and spread deicer during the winter particularly before Sunday services. Your suggestions would be welcomed.

Since we have been without a Sexton for a few years, Jeff Lettenberger has enriched St. Luke's. He volunteers his time and talent in taking on various projects of repair, maintenance, and organization around the church. We are all indebted to Jeff for his many contributions.

The aging forest abutting the driveway and parking lot needed dead wood removed, trimming, and thinning. American Aerial Specialists were contracted to do this work making the area safer from hanging limbs and dead trees.

The four Blessing Boxes, two at church and two along the Towpath Trail of the Erie Canal, have been kept well-stocked from April through October. The boxes contain items that one might have forgotten to bring along on a hike, including bottled water, disposable diapers, snacks, first aid, dog treats. Testaments were received as to the benefit of the boxes to those in need. Susan Palomaki and many volunteers keep this community service going.

Bishop Kara made her visitation to St Luke's on June 1 for Confirmation, brunch and to talk with parishioners. She met with Vestry on July 15 during Father Ken's Sabbatical. Bishop Kara was a delightful presence, and she instilled us with messages of peace and good will.

The May and October Rummage Sales added close to \$8000. to church income. As the parish ages we worry that we won't be able to continue the sales, however St. Luke's always comes through. Special thanks to Cathy Thayer, Marti St. George, Mary Jo Hazelden and the many volunteers who continue to make it happen. In 2026 the sales will be to one scheduled for October.

The Wardens were in charge during Father Ken's three-month sabbatical. The first Sunday of outdoor summer services the weather was unbearably hot and humid. A dear parishioner collapsed with the heat and was taken by ambulance to the hospital. Thankfully she recovered and the Wardens decided to hold all services including Lemonade on the Lawn, inside our air-conditioned church. If the weather is perfect, a last-minute decision would be made to hold the service outdoors. As it turned out rain, wind or heat kept the remaining summer services indoors.

To keep the church well-informed during Father Ken's absence, Wardens created "Warden's Weekly Words"; which was distributed via e-mail to all. The fourteen issues introduced the guest celebrant and, with their permission, printed their sermon the following week. It had a calendar of events, Remember in Your Prayers, parish family prayers, how and where help was needed. It encouraged speakers and writers to participate by telling their story or "What Makes Their Heart Sing" at the end of the Sunday service, which was also printed. It closed with a thought or prayer for the week. Comments received on Warden's Words were very positive. Our Administrative Assistant Val Jutsum was invaluable to us as this creation developed.

Report of the Wardens

The Wardens and others battled ants, bees, mice, woodpeckers, critters, door locks, heat fatigue, dishwasher blues, and sour milk with gusto! Our friendly deer family stopped by daily to tell us, “Not to worry” and they were right. We recently contracted with Target Pest Control to manage the insects and critters; Jeff Lettenberger has managed the locks and dishwasher and the rest we can handle.

We were contacted by a couple interested in renting St. Luke’s for their day care business, Little Italy. They toured the church with us to see if it met their needs. The tour helped us see the positives and the negatives we would face in renting the lower level. Their enthusiasm about our building was catching, but we felt there were many bridges to cross before St. Luke’s would be able to lease to them. Vestry and Father Ken were informed and they had similar concerns. The applicants were disappointed when told that St. Luke’s could not rent at this time. Your Wardens have encouraged committees being formed in 2026 to determine the renovations needed based on customer needs and local/state regulations for us and for applicants, funding of said renovations, and funding possibilities.

The new sign for St. Luke’s at Ayrault and Country Corner was well received, and the Vestry decided to replace the one at the entrance to our driveway. The funding for the sign will come from the Memorial Fund. It was installed in time for the holidays and has been seen as a welcoming asset.

The antique kitchen gas stove has seen its day. A committee headed by Marti St. George is investigating its replacement.

The Columbarium is being considered for additional niches. Karen Keegan and Chris Veronda are researching what can be done.

Our decline in membership continues to be a problem. Due to our demographics, we have fewer people to draw from for the many things we would like to do. If you talk to new people in the community, let them know what St. Luke’s means to you and invite them to come up the hill. Remember most people will not respond unless asked directly. Be a crusader, “a fisher of men and women” a person who loves their neighbors. Look at what you found on our hill and speak of it to others.

As your Wardens, the year 2025 was an adventure for both of us. We experienced such a variety of emotions, faced some real challenges, shared pure joy, felt God’s Spirit at work, updated our skills, formed closer friendships, and found strength and purpose in serving you, the members, Vestry and staff of St. Luke’s. Your support and generous involvement throughout the year smoothed out any rough edges and made the tasks more pleasurable. We thank you for this adventure and the honor and privilege of serving you, St. Luke’s and Our Lord.

Pat Knapp and Sherry Ralston

COMMISSION, COMMITTEE, AND MINISTRY REPORTS 2025

Adult Education St. Luke's Annual Meeting 2026

Report on Education Initiatives in 2025

St. Luke's Book Group — Plans to inaugurate a "St. Luke's Reads" the last Sunday in January 2025 did not come to fruition—in part to focus on the Immigration Event below. The idea was to have everyone read the same book, and then join a brief discussion during coffee hour. Many of us did in fact read, and enjoyed, the selected book, James McBride's "The Color of Water." Anyone interested in continuing with this idea, please let me know.

Immigration 101 Event— We hosted a panel discussion moderated by Bishop Kara Wagner Sherer and a Resource Fair on May 31. Bishop Sherer was also the keynote speaker. There were approximately 50 people in attendance from our church and the greater community. Panelists were from Keeping Our Promise, the New York Immigration Coalition, Rochester Resettlement Services, and the Worker Justice Center of NY. A brief overview on Immigration 101 was also part of the program. Reflections were also offered by Learning Links in Fairport. In addition to our panelist's organizations, Legal Aid Society of Rochester hosted had a table at the Resource Fair. Attendees were asked to sign in and indicate interest in a subsequent "Know Your Rights Training" — ten people checked the box. Also of note, we had fourteen volunteers from St. Luke's and one from Fairport United Methodist participate in this endeavor.

Respectfully submitted, Susan Prener

DIOCESAN CONVENTION

Over the past year, I experienced health challenges that impacted my ability to actively participate and work on Vestry initiatives. Despite this, I continued to support and worship with the faithful attendees at the 8:00 AM liturgy and kept them informed about Vestry gatherings and current projects.

In October I represented St. Luke's as a convention delegate and voted in the 94th Diocesan Convention to pass resolutions related to Missions vitality, restructuring with new convocations, LGBTQ+ inclusion, supporting Gaza, and addressing Immigration.

In conclusion, I successfully supported the dear Wardens in obtaining the Stewardship letter, signing, sealing, and delivering it to the Post Office.

Sharon Scott

STEWARSHIP

A letter from the rector was sent out and we are delighted in the response that so many of you have committed to. Many thanks and blessings abound.

Submitted by Reverend Kenneth Pepin

PROPERTY,

While keenly aware of the financial challenges facing many churches, including our own these days, we are, nevertheless, committed to the upkeep and maintenance of our property, grounds and buildings. We want everyone who visits St. Luke's to have good first and continuing impressions.

This has been a busy year around the building. Although there haven't been any large issues , a lot of small items have been taken care of. A special thanks to Jeff Lettenberger for taking care of many projects around the building. Such as taking care of various openings that have allowed small visitors to come in and make themselves at home. We no longer have a need for an extension cord for the coffee pot in the coffee knock and also the doors close much better now. I know I have forgotten many things, but thank you Jeff for your work around the building which is much appreciated.

We now have a cleaning contractor that does the main level once a week and they have now started doing some cleaning in the lower level once a month. We had 2 sections of roof replaced one over the Sacristy and one over the lower level entrance in the back. This gives us mostly new roofs. We did have to replace the hot water heater recently. There is a new timer for the parking lot lights. The one light that is not working in the parking lot should be fixed as soon as the electrician can get to it. We also have a new contract for pest control.

There are also a couple of upcoming projects that we are working on, Verizon is working on getting approval to put a cell tower repeater on our hill, and once it is in, it will provide better cell service for the neighborhood and a small annual rent for the church. We are also looking into purchasing a new stove for the kitchen. We also have contracted with an exterminator to keep critters out of the building. If you see any activity please let us know so they can take care of it.

Toward this end, we invested in two major property projects this past year. First, we took advantage of an attractive offer from a tree care company, American Aerial Specialists, after they had removed a dead tree bordering the property of a church neighbor. This company brought in a crew and equipment for a full day to do badly needed pruning of trees bordering our parking lot and driveway.

Our St. Luke's Hill is a blessing with undeveloped acres of thick forever wild forest. But our driveway, of course, must navigate through this forest and, quite frankly, the trees badly needed pruning of dead limbs for safety and aesthetic reasons. The tree company also removed two trees that they found were in badly deteriorated conditions, as well as tidied up the property line along the parking lot and driveway.

We also invested in a new sign at our driveway entrance to direct people to the church. We believe the new sign created by Turning Point Signs and Design in Fairport, is more visible and attractive, and will serve our intent to welcome and direct people to our church for services and events. It closely follows the design style of a new sign that was installed along Ayrault Road not long ago, thanks to a special gift from a parishioner.

Submitted by Dave Grantham, chair | davidgrantham1157@gmail.com

OUTREACH TEAM

Perinton Ecumenical Ministries and Ecumenical Ministries of Perinton (PEM/EMP)

PEM is responsible for many of the social programs and projects in the county such as prison ministry, Advent House, Neighborhood Fund to name a few. Warren Knapp had been our representative for PEM and we are continuing to look for a new representative. Please consider representing St. Luke's in this important ministry.

Submitted by Reverend Kenneth Pepin

Perinton Churches Housing

Perinton Churches Housing Annual Report for 2025

A year ago, Phase 1 of Midvale Commons on Baird Road (the main building) saw its first residents. This building is now full, with an extensive waiting list. Phase 2 will consist of two- three- and four-apartment cottages located between the main building and Baird Road. Applications for funding Phase 2 are in progress. Efforts to find a new affordable senior housing opportunity have continued. The Board has begun its process to seek a suitable location to develop more housing for low- and moderate- income seniors. Each project has a lengthy process and PCH remains committed in its mission to develop this essential housing. The Town of Perinton has continued its history of strong support for the development of senior housing.

2025 saw the addition of PCH services to residents at all three of its locations, including monthly coffee hours, care manager services and subsidized transportation for residents to local grocery stores. And 2025 for Perinton Churches Housing saw its 55th birthday! In addition to St. Luke's, PCH continues to welcome and receive continued support from nine other churches in Perinton. If you have any questions about this ministry, please let me know.

Tom Marullo: Representative to Perinton Churches Housing

HOSPITALITY

Sunday Coffee Hour

is coordinated primarily by Mery Pepin, with assistance from Karen Keegan, George Wolf, Sherry Ralston, and Gail Murray. Refreshments are provided by a few parishioners and by items left over from the previous week if acceptable. It would be lovely if we could get more participation by the parishioners in hosting and providing food if necessary.

Submitted by Karen Keegan

Special Events

These events are coordinated primarily by Sherry Ralston and Mary Jo Hazelden. These two women have been long performing these functions and have it down to a science. Again, it would be nice to have additional persons trained in participating and coordinating these events.

Submitted by Karen Keegan

COMMUNICATIONS

Fr. Ken sends a weekly email to keep us informed of facility items (maintenance, upgrades, etc.), as well as parish community items (fundraisers, concerts, personal items, etc.). Val is keeping the web site and social media up to date. Val and Ken work with the ministry schedulers (lectors, ushers, etc.) to produce the weekly service bulletin. The bulletin announces parish news and events, and the status of the parish budget. The office and Ken can be reached at 585-598-3037 during office hours, or by email at slukefpt@gmail.com. For personal and urgent matters, Ken can be reached at 585-201-2669 or kenslfpt@gmail.com. Communication goes both ways, so please keep Ken informed when notable events occur.

Submitted by Gary Gocek.

TECH

Val keeps the parish web site web site (<https://www.stlukesfairport.org/>) and social media up to date. We have accounts on Facebook, X, Instagram and Bluesky. Web site visitors can contact us via form there. Photos and news items can be submitted to Val at slukefpt@gmail.com. Fr. Ken posts a video to Youtube each week where anyone can watch and hear the readings, sermon, and most other elements of our Sunday services. Visit the web site, click/touch "Galleries" at the top, and then click/touch "TAP TO JOIN US on YOUTUBE". The web site is maintained using a management system called Wix, and Wix provides a phone app called "Spaces by Wix" that gives quick access to financial giving and the calendar event list. Install the app and search for "episcopal fairport". You will be asked to create a Wix account, so be prepared for the usual requirements like creating a password. We have a "smart" thermostat and Gary Gocek is working with Val to allow appropriate staff and parishioners to manage the thermostat from their phones. The wi-fi password inside the facility is "stlukefpt".

Submitted by Gary Gocek.

WORSHIP

Music

Music annual report 2025

2025 was another fulfilling year of music at St. Luke's. Along with the choir providing music during the Lent, Easter, Advent, and Christmas seasons, we continued to provide anthems throughout the year. During our Easter services we had Eric Everhart and Glenn Morrell sharing trumpet playing with us to add to the celebration of the resurrection of Jesus. We are lucky to have had Vic Bridges and Gary Gocek stepping in to assist in leading the services while I was out of town. Gary Gocek along with George Wolf also led our music on Christmas morning!

This year we hosted two concerts showcasing members of our church. We hosted our first spring concert as well as our second Christmas concert. We are fortunate to have several members of the church who sang and performed on their instruments. We also invited my flute colleagues to join these performances as well! I am looking forward to continuing with these special performances throughout the year!

Submitted by Alexandra Hine

WORSHIP COMMISSION

8am Acolytes/Lectors:

During most of 2025, we had 4 acolytes serving at the 8:00 service. Each acolyte is assigned a specific Sunday each month. If needed, trades can be made to accommodate absences and vacations. One acolyte had to serve twice if there were five Sundays. Due to medical issues, we are now down to only 2 acolytes. We need 2-3 people to step up and volunteer to serve in this rewarding ministry.

We had 5 Readers that served as both Lector and Intercessor at each service. Each reader is assigned a specific Sunday each month. If needed, trades can be made to accommodate absences and vacations. Due to medical issues, we are down one reader and need one more person to volunteer for this ministry.

Both of these ministries are easy and rewarding, and only require attending church once a month. Please consider volunteering for these services.

Submitted by Cathy Thayer, coordinator | cthayer3@rochester.rr.com

Acolytes- 10:00 Service

Currently, there are only two people who acolyte at the 10:00 am service. This is Karen Keegan and Vic Bridges. Rich Allen is trained to perform acolyte responsibilities, but has had to decline participating these past few months. During the normal time of year, we will schedule Vic and Karen twice each month with one of us picking up the additional week in the month that has (5) Sundays requiring acolytes. During most of the summer months (July and August) there is only one service at 9:00. Karen Keegan is not available to acolyte,. Cathy Thayer coordinates the summer acolytes with 8:00 attendees, and Vic Bridges will pick up a few Sundays with the 8:00 acolytes scheduled by Cathy Thayer picking up most of the remaining Acolyting for the months of July and August. It would be nice to have at least 4 acolytes available to participate at the 10:00 service so that each acolyte is responsible for just one time per month.

Submitted by Karen Keegan
coordinator karenl.keegan@gmail.com

10am Lectors:

We ended the year with 8-9 Lectors who recite the readings each Sunday, and also act as intercessors when our deacon is not at the service. They also have participated with others

from the congregation in special services such as Lessons & Carols and holidays. We can always use more readers. It's a great way to participate in our collective worship, and prayerfully prepare for the readings in advance. Please let me know if you are interested in helping.

Respectfully submitted, Susan Prener

ALTAR GUILD

Altar Guild continues its work setting up for all services, laundering linens, caring for vessels and providing flowers. We are in need of new members and would welcome anyone interested in this ministry.

Mary Ellen McDougal and Jean Keplinger

10am Greeters/Ushers:

This ministry is primarily responsible for welcoming parishioners and guests to the 10:00 am service. Additional responsibilities include collection of the offertory, ensure that parishioners receive communion in an orderly manner and provide an attendance count. Typically the Greeter/ Ushers rotate every 6 weeks. We are looking for additional members to join this robust team. Please contact Gail Murray for further information.

Submitted by Gail Murray,
coordinatorrigby19@roadrunner.com

The Newcomers Committee

The Newcomers committee is the largest in our church. Because everyone is a member!

St. Luke's worshippers do a great job of welcoming new faces who join us. And we have been great about inviting people to join us in worship and fellowship at coffee hour. Proof of that comes in what new members have said about how they have been welcomed to St. Luke's and integrated into our church life.

Let's continue to be intentional about welcoming new people as much as they would like to be welcomed. (Some prefer to maintain a bit of distance or be low key at least at the outset, so be sensitive to that as well.) You can ask a newcomer to fill out a visitor card, which is found on the shelf on the right as you exit the church. And let's continue to reach out to friends, neighbors and family members who might like to join us for worship or special events.

St. Luke's is special. Let's share that experience.

Karen Keegan and Chris Veronda, Co-Chairs, Newcomers

RUMMAGE SALE REPORT for Annual Meeting Jan. 2026

We had 2 very successful rummage sales this year in May and in October. The benefit to St. Luke's was \$3,875.76 in May and \$4,053.20 in October for a

total of \$7,928.96 for 2025. We had some organizational improvements for our sales this year. We purchased 3 rolling clothing racks which doubled our hanging clothes capacity and also eliminated the wooden poles that used to hang by ropes from the ceiling. We also bought 6 new 6-foot folding banquet tables. We got rid of the very old and very heavy banquet tables. These items made set-up, organization and tear down of the rummage sale much easier.

Beneficiaries of our residual items went to Matthew's Closet, The Community Clothes Closet (Victor), Craft Bits & Pieces, St. Pauly Textile (yellow box), Goodwill, and ornaments went to a local nursing home. Thank you to all the volunteers who helped make these sales a success.

Cathy Thayer

COLUMBARIUM

As you may or may not know, St. Lukes has a columbarium, located right below the sanctuary. A columbarium is a building or room with special spaces for holding urns containing the ashes of a deceased loved one. Many of you have loved ones or family members in our columbarium today or have already purchased a space for the future. Every year, the vestry reviews the columbarium and reviews the number of available niches. We currently have six niches available that are not spoken for. In order to determine if, when and how many new niches we should purchase, we need your input. The turn around time to have these niches purchased and installed takes anywhere from 4-6 months. There is a one time charge to purchase these niches. If you are interested in learning more about the columbarium, please feel free to contact Karen Keegan or anyone on the vestry.

Submitted by Karen Keegan

FINANCE

St Luke's Episcopal Church Treasurer's Report to Vestry Narrative December 2025

Status of Parishioner Giving

During the month of December, we received \$50,085 from parishioner giving (pledge plus non-pledge). We received a one-time bequeath of \$37,000 in December. Net of that one-time gift, we would have received \$13,085. This would have been less than the budget of \$17,800. For purposes of this report, it is assumed that the Vestry will

designate the \$37,000 to the Repair Reserve Fund.

The amount received in 2025 is \$55,503 more than we received in 2024. Excluding the one-time bequeath in December, we received \$18,503 more in 2025 than we did in 2024.

Operating Expenses

Most operating expenses were close to their budgeted levels in 2025. Maintenance & Utilities expenses were over budget for the year because of the following: more snow plowing trips, unbudgeted organ repairs, a new pest control contract and higher than expected gas bills from RG&E.

Non-operating revenue and expenses

Additions were made to these funds in December:

- (1) Discretionary Fund: \$31 first Sunday collection
- (2) Temporary Cash: \$1,245 for staff gifts
- (3) Pledges in Advance: \$1,000 donation for 2026
- (4) Altar Guild: \$935 Christmas donations
- (5) Repair Reserve Fund: \$37,000 transferred from Operating fund (pending Vestry approval)
- (6) J2A Fund: \$500 transferred from Operating fund (pending Vestry approval)

Expenditures were made from these funds in December:

- (1) Bishop's Appeal: \$540 that was collected during the year sent to the Diocese
- (2) Rector's Discretionary: \$861 collected during the year transferred to the Rector's account
- (3) Temporary Outreach: \$500 from Diocesan grant to ecumenical ministries
- (4) Altar Guild: \$35 altar flowers
- (5) Repair Reserve Fund: \$1,595 new water heater

Financial update for the congregation

Highlights of St. Luke's financial report for the full year 2025

Status of the operating deficit

Operating Revenue: \$288,332

Operating Expenses: \$285,231

Operating Surplus/(Deficit): \$3,101 surplus

Status of congregational giving

Amount budgeted: \$213,100

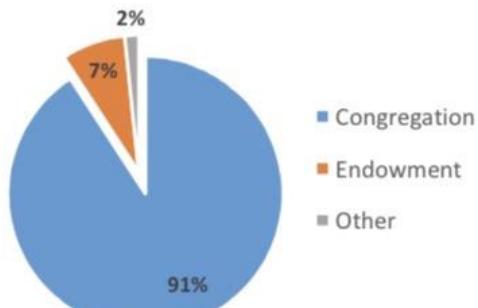
Amount received: \$224,035

Amount over/(under) budget: \$10,935 over budget

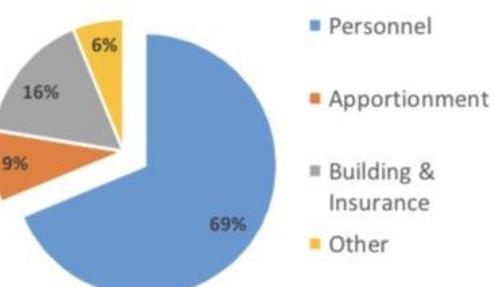
Budget Report

St. Luke's Financial Highlights 2026 Budget

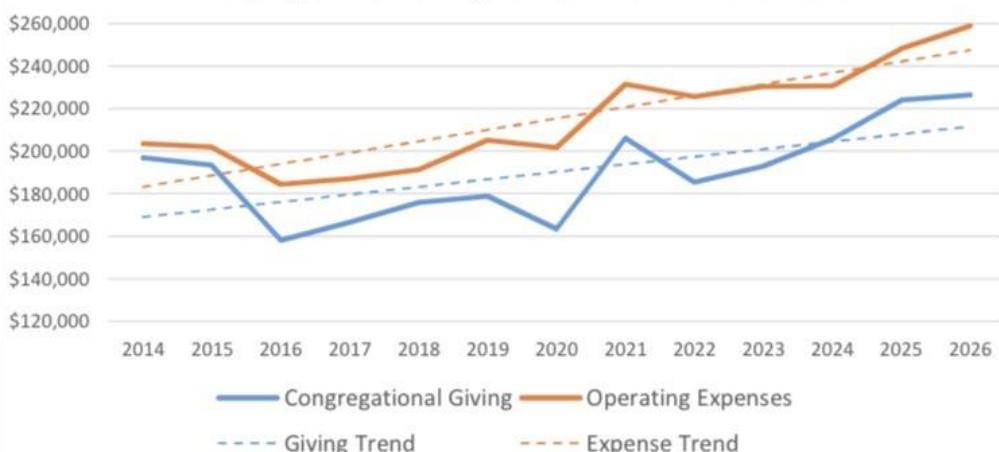
Where the Money Comes From



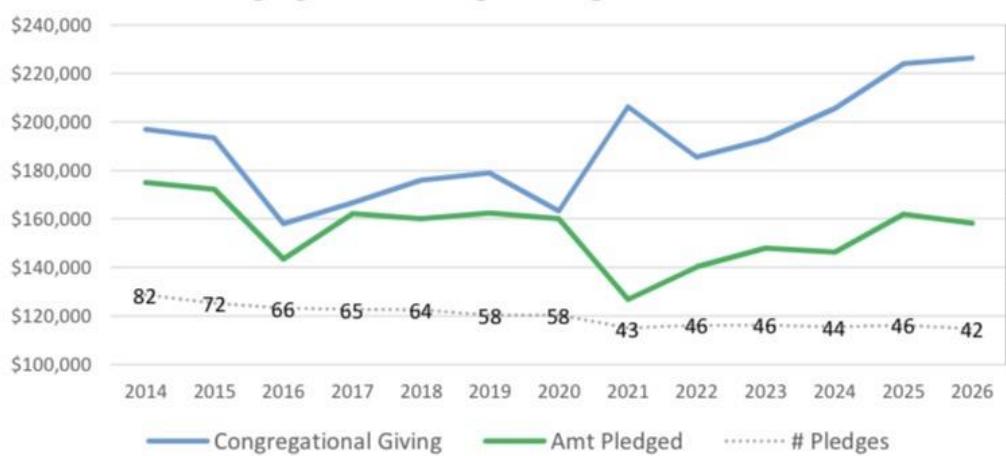
Where the Money Goes



Congregational Giving vs Expenses Over the Years



Congregational Giving vs Pledges Over the Years



Budget Report

	2024 Actual	2025 Budget	2025 Actual	2026 Budget	Comments
Income	\$ 232,244	\$ 238,810	\$ 288,332	\$ 249,500	
Expense	\$ 230,629	\$ 244,453	\$ 285,230	\$ 259,001	
Personnel Expense	\$ 160,579	\$ 169,892	\$ 169,363	\$ 177,992	
Insurance	\$ 7,030	\$ 7,170	\$ 7,263	\$ 7,692	6% premium increase in 2026
Maintenance & Utilities	\$ 26,443	\$ 28,680	\$ 33,440	\$ 34,230	
Office Services & Organizational Exp	\$ 5,155	\$ 5,300	\$ 5,846	\$ 6,000	
Program Expenses	\$ 821	\$ 1,700	\$ 609	\$ 1,700	
Loan Payments to Diocese	\$ 7,895	\$ 7,895	\$ 7,895	\$ 7,895	
Diocesan Apportionment	\$ 22,206	\$ 23,316	\$ 23,316	\$ 22,992	1% decrease from 2025
Transfers to Reserve Funds	\$ 500	\$ 500	\$ 37,500	\$ 500	
Surplus / (Deficit)	\$ 1,615	\$ (5,643)	\$ 3,101	\$ (9,501)	
	Dec-24		Dec-25		
Assets					
Total Operating Funds	\$ (5,338)		\$ (1,347)		
Special Purpose & Repair Funds	\$ 82,174		\$ 113,832	<u>see detail below</u>	
Total Endowment Funds	\$ 399,308		\$ 421,182		
	\$ 476,144		\$ 533,667		
Liabilities & Net Assets					
Long-Term Debt	\$ 38,729		\$ 31,737		
Net Financial Assets	\$ 437,415		\$ 501,930		
	\$ 476,144		\$ 533,667		
Special Purpose Funds					
Memorial Fund	\$ 26,873		\$ 31,339		
Columbarium Fund	\$ 9,614		\$ 10,301		
Music Fund	\$ 2,171		\$ 2,185		
Rector's Discretionary Fund	\$ 105		\$ 31		
Rummage Sale Discretionary	\$ 1,536		\$ 1,212		
Quilting Guild Fund	\$ 1,093		\$ 1,093		
Temporary Outreach	\$ 220		\$ 823		
Temporary Cash Holding	\$ 5,743		\$ 4,258		
J2A Fund	\$ 8,592		\$ 9,294		
Altar Guild	\$ 6,578		\$ 6,879		
Rector Sabbatical	\$ 11,350		\$ 3,718		
	\$ 73,876		\$ 71,134		
Repair Funds					
Repair Reserve Fund	\$ 5,052		\$ 40,477		
Organ Fund	\$ 787		\$ 788		
	\$ 5,840		\$ 41,266		
Rector's Discretionary - Bank Account	\$ 2,458		\$ 1,432		

	2024 Actual	2025 Budget	2025 Actual	2026 Budget	Comments
Income	\$ 232,244	\$ 238,810	\$ 288,332	\$ 249,500	
Contributions	\$ 205,532	\$ 213,100	\$ 261,035	\$ 226,500	
Pledge	\$ 188,148	\$ 195,700	\$ 184,340	\$ 184,300	same as 2025
Plate	\$ 7,384	\$ 7,400	\$ 12,195	\$ 12,200	same as 2025
One-Time	\$ 10,000	\$ 10,000	\$ 64,500	\$ 30,000	
Fundraising	\$ 8,184	\$ 7,700	\$ 8,994	\$ 4,200	
Rummage Sale	\$ 7,653	\$ 7,200	\$ 8,425	\$ 3,600	one sale in 2026
Clothing Sales	\$ 389	\$ 300	\$ 404	\$ 400	
Other Fundraisers	\$ 142	\$ 200	\$ 165	\$ 200	
Other	\$ 18,528	\$ 18,010	\$ 18,303	\$ 18,800	
Rental Income	\$ 516	\$ -	\$ 300	\$ -	
Endowment - Regular	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,800	5% of previous 13 quarterly balances
Endowment - to balance	\$ -	\$ -	\$ -	\$ -	
Other	\$ 12	\$ 10	\$ 3	\$ -	

Budget Report

	2024 Actual	2025 Budget	2025 Actual	2026 Budget	Comments
Personnel Expense	\$ 160,579	\$ 169,892	\$ 169,363	\$ 177,992	
Rector	\$ 127,625	\$ 130,922	\$ 130,625	\$ 136,382	
Salary	\$ 90,583	\$ 94,207	\$ 94,207	\$ 97,975	4% rate increase in 2026
Benefits (SS/Per/Med)	\$ 33,017	\$ 33,965	\$ 34,285	\$ 35,657	no medical insurance coverage
Travel Expenses	\$ 1,625	\$ 1,500	\$ 1,383	\$ 1,500	same as 2025 Budget
Professional Allowance	\$ -	\$ 750	\$ 750	\$ 750	maximum per Letter of Agreement
Educational Allowance	\$ 2,400	\$ 500	\$ -	\$ 500	maximum per Letter of Agreement
Rector Sabbatical	\$ -	\$ -	\$ -	\$ -	- non-cash transfer to Rector Sabbatical Fund
Secretary	\$ 14,235	\$ 18,980	\$ 19,044	\$ 19,750	
Salary	\$ 13,202	\$ 17,610	\$ 17,665	\$ 18,320	4% rate increase in 2026
Benefits (Soc Sec)	\$ 1,033	\$ 1,370	\$ 1,379	\$ 1,430	
Organist	\$ 18,529	\$ 19,430	\$ 19,444	\$ 20,220	
Salary	\$ 17,169	\$ 18,030	\$ 18,027	\$ 18,760	4% rate increase in 2026
Benefits (Soc Sec)	\$ 1,360	\$ 1,400	\$ 1,417	\$ 1,460	
Sexton	\$ 189	\$ -	\$ -	\$ -	
Salary	\$ 154	\$ -	\$ -	\$ -	- Replaced with contracted services in 2024
Benefits (Soc Sec)	\$ 35	\$ -	\$ -	\$ -	
Other	\$ -	\$ 560	\$ 250	\$ 1,640	
Supply Clergy	\$ -	\$ -	\$ 250	\$ 1,040	4 weeks of 2 services each @ \$245 + mileage
Substitute Organist	\$ -	\$ 560	\$ -	\$ 600	4 weeks of 1 service each @ \$150

	2024 Actual	2025 Budget	2025 Actual	2026 Budget	Comments
Maintenance, Utilities, Office Services	\$ 26,443	\$ 28,680	\$ 70,440	\$ 34,230	
Maintenance	\$ 19,121	\$ 21,080	\$ 61,542	\$ 24,720	
Snow Plowing / Sanding	\$ 3,750	\$ 3,950	\$ 4,893	\$ 4,900	
Lawn Maintenance	\$ 880	\$ 1,000	\$ 1,395	\$ 1,400	
Sewer Tax	\$ 292	\$ 300	\$ 269	\$ 300	
Cleaning	\$ 8,695	\$ 9,670	\$ 11,260	\$ 11,320	added exterminator & additional cleaning
Organ/Piano Maintenance	\$ 1,025	\$ 1,100	\$ 1,717	\$ 1,200	
Major Property Repairs	\$ -	\$ -	\$ 37,000	\$ -	- non-cash - transfer to Bldg Repair Fund
Trash Removal	\$ 457	\$ 460	\$ 498	\$ 500	
Security	\$ 770	\$ 800	\$ 1,076	\$ 1,100	
Property Supplies & Maint	\$ 3,252	\$ 3,800	\$ 3,434	\$ 4,000	
Utilities	\$ 7,323	\$ 7,600	\$ 8,898	\$ 9,510	
Gas	\$ 2,831	\$ 2,830	\$ 4,837	\$ 5,130	6% increase from 2025
Electric	\$ 1,875	\$ 1,990	\$ 1,507	\$ 1,600	6% increase from 2024
Phone - Local	\$ 2,036	\$ 2,160	\$ 2,040	\$ 2,160	6% increase from 2024
Phone - Rector	\$ 420	\$ 420	\$ 350	\$ 420	
Water	\$ 162	\$ 200	\$ 164	\$ 200	

Budget Report

	2024 Actual	2025 Budget	2025 Actual	2026 Budget
Office Services & Organizational Exp	\$ 5,155	\$ 5,300	\$ 5,846	\$ 6,000
Office Services	\$ 5,155	\$ 5,300	\$ 5,846	\$ 6,000
Office Supplies	\$ 494	\$ 500	\$ 447	\$ 500
Copier Hardware & Maintenance	\$ 1,626	\$ 1,700	\$ 1,898	\$ 2,000
Postage	\$ 402	\$ 400	\$ 446	\$ 400
Bank / Payroll Fees	\$ 1,412	\$ 1,500	\$ 1,675	\$ 1,700
Computer Software	\$ 1,220	\$ 1,200	\$ 1,380	\$ 1,400
Organizational Expenses	\$ -	\$ -	\$ -	\$ -
Parish Advertising	\$ -	\$ -	\$ -	\$ -
Transition Expenses	\$ -	\$ -	\$ -	\$ -
Diocesan Convention	\$ -	\$ -	\$ -	\$ -

	2024 Actual	2025 Budget	2025 Actual	2026 Budget	Comments
Program Expenses	\$ 1,321	\$ 2,200	\$ 1,109	\$ 2,200	
Education Commission	\$ 570	\$ 1,600	\$ 570	\$ 1,600	
Adult Education	\$ 70	\$ 1,100	\$ 70	\$ 1,100	College for Cong Dev in 2026
Children Curriculum	\$ -	\$ -	\$ -	\$ -	
Educational Supplies	\$ -	\$ -	\$ -	\$ -	
Confirmation & Communion	\$ -	\$ -	\$ -	\$ -	
Library / Adult Library	\$ -	\$ -	\$ -	\$ -	
Awards & Certificates	\$ -	\$ -	\$ -	\$ -	
Youth Group	\$ -	\$ -	\$ -	\$ -	
J2A Pilgrimage	\$ 500	\$ 500	\$ 500	\$ 500	non-cash - transfer to J2A Fund
Worship Commission	\$ 652	\$ 500	\$ 444	\$ 500	
Music	\$ 593	\$ 500	\$ 392	\$ 500	
Bulletins	\$ 59	\$ -	\$ 52	\$ -	
Fellowship Commission	\$ 99	\$ 100	\$ 95	\$ 100	
Reception Supplies	\$ 99	\$ 100	\$ 95	\$ 100	
Stewardship Commission	\$ -	\$ -	\$ -	\$ -	
Stewardship Expenses	\$ -	\$ -	\$ -	\$ -	
Newcomers Commission	\$ -	\$ -	\$ -	\$ -	
Newcomers Expenses	\$ -	\$ -	\$ -	\$ -	
Pastoral Care Commission	\$ -	\$ -	\$ -	\$ -	
Pastoral Care Expenses	\$ -	\$ -	\$ -	\$ -	
Vestry	\$ -	\$ -	\$ -	\$ -	
Ecumenical Ministries	\$ -	\$ -	\$ -	\$ -	

Budget Report

Capital Budget Worksheet

Goal: Maintain a balance in the Repair Fund so that building projects are paid from cash on hand

- no borrowing
- no extra draws from the endowments

2022	Actual	Additions	Withdrawals	Balance
Beginning Balance				\$34,236
Interest Income		\$67		
From operating budget		\$0		
Driveway repair			-\$10,750	
Ending balance		\$67	-\$10,750	\$23,553

2023	Actual	Additions	Withdrawals	Balance
Beginning Balance				\$23,553
Interest Income		\$14		
Contributions		\$3,000		
From operating budget		\$0		
Replace heating unit			-\$16,548	
Replace alarm monitoring system			-\$1,374	
Hallway repairs			-\$1,046	
Ending balance		\$3,014	-\$18,968	\$7,600

2024	Actual	Additions	Withdrawals	Balance
Beginning Balance				\$7,600
Interest Income		\$8		
From operating budget		\$0		
Sign replacement (done in 2023)			-\$1,955	
Contribution for tree removal		\$1,000		
Cost of tree removal			-\$1,600	
Ending balance		\$1,008	-\$3,555	\$5,052

2025	Actual	Additions	Withdrawals	Balance
Beginning Balance				\$5,052
Interest Income		\$14		
Contributions		\$9,496		
From operating budget		\$37,000		
New gutters			-\$1,790	
Tree trimming and removal			-\$3,200	
Roof repairs			-\$4,500	
New water heater			-\$1,465	
Ending balance		\$46,510	-\$10,955	\$40,607

2026	Budget	Additions	Withdrawals	Balance
Beginning Balance				\$40,607
Interest Income		\$40		
From operating budget		\$0		
Projects TBD				
Ending balance		\$40	\$0	\$40,647

Ten-year average annual expenditures (2016 - 2025) \$10,387

Statistical Data

Statistical Data 2025

Average attendance	In person	35
	You Tube	11
Average Membership (Parish directory)		154
Easter services attendance	In person	114
	You Tube	30
Christmas services (3)	In person	88
	You Tube	8 10
Journey to Adulthood Registered		6
Children's Christian Ed Registered		NA
Visitations with or without Communion/ hospital / home		45
Baptisms		3
Funerals, Memorial Services		4
People waiting to be invited to join us	Hundreds and Thousands	

Remembrances and Recognitions

We remember and hold dear to our hearts:

William Keplinger
Edna Schuttee
William Petersen
Dominic Gasbarre
Robert Hurlbut Sr.

We recognize our staff:

- Kenneth R Pepin our Rector
- Richard Krapf our Deacon
- Alexandra Hine, our Director of Music
- Valerie Jutsum our Administrative Assistant

We recognize our outgoing members of the Vestry and our Wardens.

Pat Knapp, Dave Grantham, Richard Allen, and Patti Winn.

We appreciate these folks greatly.